



# PURCHASE ORDER

**PO Number: 303-1-0878**

*Requisition Number: 303-1-01811*

**Order Date: 6/17/2021**

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

## Delivery Location

Central Services Bldg  
1711 San Jacinto Blvd.  
Attn: Kimberly French  
Austin, TX 78701

**Show numbers on all papers and packages**

## Referenced Source or Vendor

0000000000  
Kimberly French  
1711 San Jacinto Boulevard  
Austin, tx 78701  
kimberly.french@tfc.texas.gov

Employee Reimbursement for Filing Fees Paid By Kimberly French to Submit Documents to the Office of the Attorney General Through the Electronic Filing System, via Texas.gov Portal.

## Description

TFC Contact:  
Kimberly French  
512-463-4257

Sec. 771.003. AUTHORITY TO CONTRACT; EXCEPTIONS. (a) A state agency may agree or contract with another state agency for the provision of necessary and authorized services and resources. Exempt Purchase TGC 771 Interagency Agreement.

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Initial upload fee to use the OAG's Public Information Act Electronic Filing System for TFC's Request for OAG Determination on 05/13/2021, in the matter of TFC PIR 2021-061.	1	Each	\$15.00	5/13/2021	8/31/2021	\$15.00

Vendor Information  
33023023022  
Office of the Attorney General  
P.O. Box 12548  
Austin, TX 78711-2548

**NIGP Class:** 951  
**NIGP Item:** 11  
**Object Class:** 222  
**Reimbursement Type:** Not Reimbursable  
**Notes:** OAG Tracking ID: OR89273721

Additional document upload fee to use the OAG's Public Information Act  
Electronic Filing System on 05/20/2021 in the matter of PIR 2021-061.

Vendor Information  
33023023022  
Office of the Attorney General  
P.O. Box 12548  
Austin, TX 78711-2548

1	Each	\$5.00	5/20/2021	8/31/2021	\$5.00
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**NIGP Class:** 951  
**NIGP Item:** 11  
**Object Class:** 222  
**Reimbursement Type:** Not Reimbursable  
**Notes:** OAG Tracking ID: OR89273721

**Grand Total \$20.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2021
<b>Division</b>	Legal
<b>Program</b>	General Counsel
<b>Phone</b>	5124634257
<b>Org Code</b>	0115 - Legal Services
<b>Type of Purchase/PCC Code</b>	' ' Exempt with Specific Legal Cite
<b>Work Order Number</b>	NA

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_  
Jordan, Michelle,

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)